

# Board of Trustees Meeting

## MILLTOWN PUBLIC LIBRARY

Tuesday, May 18, 2021 - Library Programming Room  
4:15 PM

### Minutes

1. Call to order at 4:15 pm
2. Roll Call Present: Melanie Hogan, Joyce Quist, Les Sloper, Toni Sloper, Cindy Castellano  
Also Present: Library Director Bonnie Carl
3. Approval of the Agenda: Additions were made to the Agenda
  8. a. New Hire
  - b. Storm Shelter
  9. c. Mighty Cause
  - d. Naming RightsMotion to approve agenda: T. Sloper  
Second: L. Sloper  
Motion passed by unanimous voice vote
4. Approval of Secretary's Minutes  
Motion to approve April Minutes: C. Castellano  
Second: T. Sloper  
Motion passed by unanimous voice vote
5. Approval of Review of Bills  
Motion to approve Bills: T. Sloper  
Second: C. Castellano  
Motion passed by unanimous voice vote
6. Approval of Financial Report  
Motion to approve Financial Report: J. Quist  
Second: M. Hogan  
Motion passed by unanimous voice vote

7. Approval of Director's Report

Motion to approve Director's Report: L. Sloper

Second: J. Quist

Motion passed by unanimous voice vote

8. Old/Unfinished Business

- a. New Hire : B. Carl reported that one person has been interviewed for the part-time 15 hrs/wk at \$10.50/hr. References and employment will be verified.
- b. Storm Shelter: It was reported that the Library has been removed as a potential storm shelter /er the Village Board.

9. New Business

- a. Trustee Essentials #5: Reviewed Duties of Library Director
- b. Gift Policy Review: Motion to amend Gift Policy "Funds will be deposited locally" as per Director B. Carl notes

Motion: M. Hogan

Second: T. Sloper

Motion passed by unanimous voice vote

c. Mighty Cause: Review of site that processes online donations at \$59/mo was determined to be too expensive. Director Carl researched Give Lively, no monthly fees, online donations will be submitted to Friends of the Library (non-profit) then disbursed to Capital Fund when necessary.

- d. Naming Rights: The family of Sandy Smith memorials were donated to the along with a request that her memory be honored in the Children's area.

Motion made by M. Hogan to name of the Children's area be renamed

"Sandy Smith Reading Nook"

Second: C. Castellano

Motion passed by unanimous voice vote

Also reported was the Library plan for participation in the August Fisherman's Party celebration. Larsen's Auto is bringing down their popcorn maker, Silent Auction and Book Sales are planned

10. Motion to Adjourn at 5:20 pm L. Sloper

Second: M. Hogan