

# Board of Trustees Meeting

## MILLTOWN PUBLIC LIBRARY

Tuesday, August 17, 2021 - Library Programming Room  
4:15 PM  
Minutes

1. Call to order at 4:17 pm
2. Roll Call: Present: Melanie Hogan, Les Sloper, Toni Sloper, Joyce Quist  
Cindy Castellano  
Also Present: Library Director Bonnie Carl
3. Approval of the Agenda  
Motion to approve: T. Sloper  
Second: C. Castellano  
Motion passed by unanimous voice vote
4. Approval of Secretary's July Minutes  
Motion to approve: L. Sloper  
Second: M. Hogan  
Motion passed by unanimous voice vote
5. Review of Bills:  
Motion to approve: J. Quist  
Second: T. Sloper  
Motion passed by unanimous voice vote
6. Financial Report:  
Motion to approve: L. Soper  
Second: C. Castellano  
Motion passed by unanimous voice vote
7. Director's Report  
Motion to approve: T. Sloper  
Second: J. Quist  
Motion passed by unanimous voice vote

8. Old/Unfinished Business

a. Review Changes to Personnel Policy

Motion: L. Sloper moved to change Item I on part time vacation to read "Effective September 1: employees will receive vacation time equal to the number of hours employee regularly works in one week on the anniversary of their hire date. Vacation cannot be rolled over; any unused vacation time will be lost on the anniversary of the employee's hire."

Second: T. Sloper

Motion passed by unanimous voice vote

Motion: M. Hogan Item J: Sick Leave: Non-union full time employees....

Second: T. Sloper

Motion passed by unanimous voice vote

9. New Business

a. Trustee Essentials #8 Reviewed Developing the Library Budget

b. Accessibility Study Results

Front door handicap button needs to be adjusted

Signage by door needs to be moved to opposite side

Sidewalk by front entrance needs to have a handicap accessible cutout.

c. Review Naming Rights Policy

Motion: C. Castellano to leave Naming Rights Policy as written

Second: L. Sloper

Motion passed by unanimous voice vote

d. Fisherman's Party Review

Silent Auction, \$384 in Book Sales, Crafts for Kids, Art Prints, Free Popcorn donated by Larsen Auto, Frederic

e. Employee items – closed session

Rebecca Smith 90 day review in September

Beth Vold gave notice of resignation effective August 20, 2021

Job Opening has been posted

10. Adjourn at 5:26 pm

Motion to adjourn: L. Sloper

Second: T. Sloper