

# Board of Trustees Meeting

## MILLTOWN PUBLIC LIBRARY

Tuesday, September 13, 2022 - Library Programming Room  
4:15 PM

### Minutes

1. Call to order: 4:24 pm
2. Roll Call: Present: Melanie Hogan, Joyce Quist, Toni Sloper, Les Sloper, Cindy Castellano  
Also Present: Bonnie Carl
3. Approval of the Agenda  
Motion to Approve: J. Quist  
2nd: T. Sloper  
Motion passed: Unanimous Voice Vote
4. Approval of Secretary's Minutes  
Motion to Approve: J. Quist  
2nd: C. Castellano  
Motion passed: Unanimous Voice Vote
5. Review of Bills  
Motion to Approve: T. Sloper  
2nd: J. Quist  
Motion passed: Unanimous Voice Vote
6. Financial Report  
Motion to Approve: C. Castellano  
2nd: T. Sloper  
Motion passed: Unanimous Voice Vote
7. Director's Report  
Motion to Approve: T. Sloper  
2nd: L. Sloper  
Motion passed: Unanimous Voice Vote

8. Old/Unfinished Business

a. Budget Review - Auditor

Reviewed proposed 2023 Budget to be presented to Auditor in October

9. New Business

a. Trustee Essentials #21: Director Carl has reviewed accessibility spaces in library and all meet current standards. Braille books were donated to a client at Endeavors. Other needs in the community can be met by the library services.

b. Naming Policy

Motion to keep Naming Policy guidelines as written: L. Sloper

2nd: T. Sloper

Motion passed: Unanimous Voice Vote

c. Volunteer Policy

Motion: M. Hogan Amend Volunteer Policy with language added that releases library of any liability if volunteer is injured on the premises.

2nd: T. Sloper

Motion passed: Unanimous Voice Vote

Discussion to have current volunteer sign off on policy.

10. Motion to Adjourn: L. Sloper

2nd: T. Sloper

Motion passed: Unanimous Voice Vote

Adjourn at: 5:24 pm

Next meeting: October 11, 2022