

Board of Trustees Meeting

MILLTOWN PUBLIC LIBRARY

Tuesday, June 13, 2023 - Library Programming Room
4:15 PM

Minutes

1. Call to order at 4:21 pm
2. Roll Call: Present: Melanie Hogan, Toni Sloper, Les Sloper, Cindy Castellano, Joyce Quist
Also Present: Bonnie Carl, Director
3. Approval of the Agenda
Motion to Approve: L. Sloper
2nd: T. Sloper
Motion Passed: Unanimous Voice Vote
4. Approval of Secretary's Minutes
Motion to Approve: T. Sloper
2nd: C. Castellano
Motion Passed: Unanimous Voice Vote
5. Review of Bills
Motion to Approve: C. Castellano
2nd: T. Sloper
Motion Passed: Unanimous Voice Vote
6. Financial Report
Motion to Approve: J. Quist
2nd: T. Sloper
Motion Passed: Unanimous Voice Vote
7. Director's Report
Motion to Approve: T. Sloper
2nd: M. Hogan
Motion Passed: Unanimous Voice Vote
8. Old/Unfinished Business
 - a. Policy Manual: Programming Room : Library Building Use Policy will be revised as per discussion

9. New Business

a. Personnel Policy Review

Motion made by M. Hogan to update Personnel Policy as per discussion.

2nd: C. Castellano

Motion Passed: Unanimous Voice Vote

b. Meeting Room Policy Review

Motion made by M. Hogan to accept changes as discussed. Users will sign a release statement as per policy and Programming room capacity changed to 35 people.

2nd: T. Sloper

Motion Passed: Unanimous Voice Vote

c. Replacement Computers

Motion made by M. Hogan to move \$250 from Office Supplies and \$250 from Continuing Education to Technology Fund to purchase new computers for the amount of \$3,033.76 as per discussion and recommendation.

2nd: L. Sloper

Motion Passed: Unanimous Voice Vote

Request to change Library Board Meetings to Wednesdays beginning in October

Next meeting date: July 11, 2023 2:15 pm

10. Adjourn

Motion to Adjourn at 5:26 pm L. Sloper

2nd: T. Sloper

Motion passed: Unanimous Voice Vote